

Children, Environment and Leisure Policy and Scrutiny Committee

Date:	Wednesday 21 st June 2017
Classification:	General Release
Title:	Update on work programme and action tracker
Report of:	Julia Corkey-Director of Policy, Performance and Communications
Cabinet Member Portfolio	Cabinet Member for Children and Young People and Cabinet Member for Environment, Sports and Community
Wards Involved:	All
Policy Context:	All
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1. Executive Summary

This report presents the latest version of the work programme and action tracker.

2. Key Matters for the Committee's Consideration

The Committee is asked to:

- Note and prioritise the work programme
- Note the action tracker

3. Update on the work programme

- 3.1 The key change to the work programme has been undertaken to facilitate the request from Committee to have an item on the Marylebone Low Emission Neighbourhood. This has been added to the June meeting to facilitate changes to staffing occurring after that. The Voluntary Sector Strategy item has been moved to accommodate that change.

3.2 For the September meeting, it is suggested that the examination of the waste contract specification may be too early; this report can be postponed, whereas the draft Open Spaces and Biodiversity Strategy is well timed for consideration in September as future meetings will be too late to influence. Further advice is awaited regarding the Libraries Commission and Committee will be updated verbally.

If you have any queries about this Report or wish to inspect any of the Background Papers please contact Muge Dindjer ex 2636

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APPENDICES:

Appendix 1-Draft Work Programme 2017/2018

Appendix 2- Action Tracker

Appendix 1



ROUND ONE - 21 JUNE 2017

Agenda Item	Reasons & objective for item	Represented by:
Cabinet Member questioning	To hold to account and give 'critical friend' challenge to the portfolio holder.	Cabinet Member for Children, Families and Young People
An Update on the Marylebone Low Emission Neighbourhood	To inform the Committee of the LEN's objectives and progress in year 1 of the three year programme	Barry Smith Maria Curro
An Active City for All	Review and contribute to the development of the draft strategy	Andy Durrant Richard Barker

ROUND TWO – 18 SEPTEMBER 2017

Agenda Item	Reasons & objective for item	Represented by:
Cabinet Member questioning	To hold to account and give 'critical friend' challenge to the portfolio holder.	
The Libraries Commission?	Subject to appointment of Chairman. Contribution to the work of the Libraries Advisory Board	Mike Clarke
Review of draft Open Spaces and Bio- Diversity Strategy	This earlier date would give committee more opportunity to contribute to earlier draft but consultation should just have closed	Rebecca Fuhr Richard Barker Mark Banks
Re-tendering strategy for the next Waste, Recycling and Street Cleansing Contract (from Sept. 2020)?	For committee to be briefed on early thoughts for this strategy and provide feedback.	Mark Banks
Westminster's Voluntary Sector Strategy	To review and contribute to the draft Voluntary and Community Sector Strategy and/or VCS support contract relet.	

ROUND THREE – 20 NOVEMBER 2017

Agenda Item	Reasons & objective for item	Represented by:
Cabinet Member questioning	To hold to account and give 'critical friend' challenge to the	

	portfolio holder.	
Safeguarding Children Report	To review the implications of the woods review on LSCB and to examine the work of the Safeguarding Board in the last year and plans for the forthcoming year	New LSCB Chair
Looked after Children Report	Examination of the work undertaken as Corporate Parent for LAC and Care leavers	
Review Open Spaces and Bio Diversity Strategy?	To review the final draft of the strategy	Rebecca Fuhr
Review Health Visiting (jointly with AH & PP)-this could be a one off joint task group with AHPP?	To contribute to the service redesign of health visiting	
Therapy Support and early identification pathways. (Part of SEN local offer review)	To receive a report back of service review and comment on proposed redesign.	Justine May Head of Commissioning

ROUND FOUR – 5 FEBRUARY 2018

Agenda Item	Reasons & objective for item	Represented by:
Cabinet Member questioning	To hold to account and give 'critical friend' challenge to the portfolio holder.	
The Future of Libraries?	Subject to appointment of Chair To review the findings and recommendations of the Libraries Advisory Board.	Mike Clarke

ROUND FIVE – 19 MARCH 2018

Agenda Item	Reasons & objective for item	Represented by:
Cabinet Member questioning	To hold to account and give 'critical friend' challenge to the portfolio holder.	
School organisation and Investment Strategy	To review the SOIS-Annual item	
Education Report- Annual item-hold the meeting in a school	To evaluate the key areas of success and areas to be developed in the Annual Education Report	

TASK GROUPS

Agenda Item	Reasons & objective for item	Represented by:
Life Chances- Potential Task Group-TBC	To consider the life chances of young people in the City and how they are affected by their characteristics.	

Appendix 2



ROUND THREE 2016 (28 NOVEMBER 2016)

Agenda Item	Recommendation/Action and responsible officer	Update
Item 5 – Cabinet Member Update (CYP)	<p>Recommendations to Cabinet Member</p> <p>1. The Committee requested that the Cabinet Member agree to make securing future funding to tackle FGM one of his priorities.</p>	
Item 7 - Future Delivery of Library Service	<p>1. That the terms of reference and timetable for the Westminster Libraries Commission be sent to the Committee Members. (Mike Clarke, Tri-borough Director of Libraries and Archives)</p>	ToR have just been completed and will be circulated shortly.

ROUND FOUR (6 FEBRUARY 2017)

Agenda Item	Recommendation/Action and responsible officer	Update
Item 5 – Cabinet Member Update (CYP)	<p>Recommendations to Cabinet Member</p> <p>2. The Committee requested that the Cabinet Member agree to make securing future funding to tackle FGM one of his priorities.</p>	
Item 7 - Future Delivery of Library Service	<p>2. That the terms of reference and timetable for the Westminster Libraries Commission be sent to the Committee Members.</p>	ToR have just been completed and will be circulated shortly.

	(Mike Clarke, Tri-borough Director of Libraries and Archives)	
Item 8 – School Performance Report 2016	<p>1. That a briefing note be sent on the possible reduction in pupil numbers in primary schools and the difficulty in projecting the necessary pupil places needed in schools.</p> <p>(Ian Heggs, Tri-borough Head of Schools Commissioning)</p>	This will be covered under the Schools Organisation Strategy item on 13 March

ROUND FIVE 2016 (13 MARCH 2017)

Agenda Item	Recommendation/Action and responsible officer	Update
Item 5 – Cabinet Member Update (CYP)	<p>Recommendations to Cabinet Member</p> <ol style="list-style-type: none"> 1. That the percentage improvement of the uptake of the two year old places be sent to the Committee. 2. That officers contact Councillor Less to discuss identifying hard to reach groups to make them aware of the free 2 year old child places. 3. That the target for the uptake of the 2 year old places for 2016-2017 be sent to the Committee. 4. That historical data as well as statistics be taken into consideration when projecting future pupil numbers for all schools. 5. That an update on the 	<p>Officers have been in contact with Cllr Less and additional posters have been provided to her. In addition, officers will also be attending one of the Councillors identified coffee mornings to discuss the offer with local residents.</p> <p>The target for the uptake of the 2 year old places, for 2016-2017, was 70%</p> <p>The GLA projections used by Westminster Council do take account of historical data when projecting future pupil numbers’.</p>

	<p>progress of the Council's FGM programme be sent to the Committee.</p> <p>6. That the amount of money claimed using the Payment by Results (PbR) claim system for the Troubled Families Programme be sent to the Committee.</p>	<p>The total monies that will be received by WCC from PBR claims for 2016/17 is £243,200 (£36k not as yet received)</p>
<p>Supporting Volunteering across the City</p>	<p>1. That officers get in touch with Baker Street Quarters to see how they manage their various projects using volunteers. (Ezra Wallace, Head of Corporate Policy)</p>	<p>Officers have made initial contact with Baker Street Quarter, but have had minimum success in getting a full response, but will continue pursue this and will update at a later meeting.</p>
<p>School Organisation and Investment Strategy 2017</p>	<p>1. That a briefing note be sent on the measures being taken regarding the vacancies of primary school places and the possibility of schools sharing staff. (Alan Wharton, Head of Tri-borough Asset Strategy)</p>	<p>This was sent to committee on 27.4.17</p>

ROUND SIX 15TH MAY 2017

Agenda Item	Recommendation/Action and responsible officer	Update
<p>Item 4.1 Work Programme</p>	<p>That an item on the Low Emissions Neighbourhood (LEN) in Marylebone be added to the Work Programme (Muge Dindjer- Policy and Scrutiny Manager)</p>	<p>Completed. On the work programme for June 2017</p>
<p>Item 5- Cabinet Member for Environment, Sports and Community</p>	<p>That the possibility of extending the opening hours of St Marys Church Yard be investigated.</p>	<p>The opening and closing times of parks are set by the Parks Bye-Laws so changing them is not easy as this would require a change to the bye-laws. St Marys is currently open until 9.30pm until the end of July and officers would not recommend extending this time as there is not sufficient lighting within the park once it gets dark.</p>
	<p>That a briefing note on future proposals for outdoor gyms including a list of where they are</p>	<p>Requested</p>

	located in Westminster be sent to Committee Members.	
	That officers contact Councillor Aicha Less to find out which outdoor gyms needed to be repaired	Completed on 7 th June 2017.
Item 7 – Review of Youth Services and Young Westminster Foundation.	That the Committees comments be forwarded to the Cabinet Member for Children, Families and Young People for consideration	In Progress
Item 8- Report of the Air Quality Task Group	That the report be sent to the relevant Cabinet Members for decision, this will be primarily the Cabinet Member for Environment, Sports and Community (but also others for some of the recommendations) for consideration and that a launch be held to inform key stakeholder of the recommendations and act as a call to action.	The report has been finalised and will be launched in the next few days. It will then be sent to the relevant cabinet members. It will then be for Cllr Harvey to use with stakeholders throughout the summer.
Greener City Action Plan (2015-2025)	<p>The Committee agreed to receive an annual update on the Greener City Action Plan.</p> <p>Members requested that the report be aimed at engaging partners in delivering outcomes and sharing best practice with the Council and that it focus on providing details on working partners and how they play a key role in delivering services.</p> <p>The Committee highlighted the need to prioritise issues where the Council could play a real leadership role in delivering solutions.</p>	<p>To be programmed for June 2018.</p> <p>Requested from lead officer.</p> <p>Requested from lead officer.</p>